



ALTOONA HISTORICAL SOCIETY, INC.
BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 19, 2025

The Altoona Historical Society met at the Museum located at 506-9th Street West, Altoona, WI. President Don Winrich called the meeting to order. The pledge of allegiance was cited.

BOARD MEMBERS PRESENT: Don Winrich-President, Mark Quam (via Phone)-Vice President, Karen McCoury-Secretary, Roger Rasmussen-Parliamentarian, Lee Lundgren, Dawn Severson, Dan Hanson, Vicki Iverson, Jim Klingbeil (via Phone)

BOARD MEMBERS NOT PRESENT: John Glassbrenner, Nathan Harris,

MEMBERS/GUESTS: Herb Ruscin, Tim Wagner, Gary Dorn, Bob Rasmussen, Kathy Colvin, Tim Hobart

October 22, 2025 minutes reviewed. Dawn Severson motioned to approve minutes, Lee Lundgren second motion. Minutes approved

Correspondence: Donation from Paula Calkins

Financial Report: Mark Quam gave update and reported on banking activity.

Future Discussion:

Jim Klingbeil will be making his home into Altoona a VRBO and target date is 6-8 months. He advised he would put the dolls his mother made on loan with AHSI rotating them periodically. Jim Klingbeil also suggested a way for AHSI to showcase what we do and who we are. Find a way to get to know each other better. He felt this would be beneficial as an organization.

CatalogIt:

Items being added on a continuous basis

BOD Meeting Time Discussion:

Meeting dates/times can be changed/added per our by-laws. Some suggestions to help with this are below:

Get State/Local historical people involved with our organization for suggestions/recommendations

Incorporate speakers with our Open Houses

Have public events

Send survey asking what time/date would work best

Potlucks after board meetings

It was determined to discuss this further at upcoming meetings and not put our meeting dates on the 2026 calendar at this time. We will put the Open House dates on the 2026 calendar.

Museum Camera:

Don Winrich purchased a camera, we will hold off assigning it to be monitored by anyone in particular until after January meeting and a new board is put in place. The camera should be monitored by one or more board members. Roger Rasmussen motioned to accept the camera as recognition of Don Winrich's time on the board, Lee Lundgren second the motion. Motion approved

2026 AHSI Membership Fee:

It was agreed upon to charge a membership fee starting in 2026. Don will draft a letter to send to all members explaining what perks are included in membership dues. It should state the membership fee or ask kindly for a donation larger than membership fee. Don Winrich will work on a letter to be sent to the board for review and further discussion at our January 2026 board meeting. Mark Quam will work on setting up procedures for receiving money electronically, ie: Venmo or PayPal.

Newsletter Update:

Don Winrich shared what he has completed for the January 2026 newsletter; he would like to have it completed 3rd week of December. Don Winrich asked about total number of hours Tim Wagner, Vicki Iverson and Mariah (student volunteer) had in painting as he would like to include an article about painting the museum. Dawn Severson will contribute \$250 toward the cost of the newsletter.

Janet Seymour Update:

Dan Hanson reported Janet Seymour will be attending our January 2026 Board Meeting.

Museum Lease:

City of Altoona has approved a 5 year lease and speeder contract exactly as the contract was for the past 5 years. Don Winrich had attorney review lease agreement at a cost of \$300.00. After board discussion a motion was made by Dawn Severson and 2nd by Dan Hanson to go back to the city with changes to contract that would include a 5 year lease that would include a clause allowing AHSI to break the lease at any time during those 5 years at no cost to AHSI if circumstances would not allow AHSI to continue as an organization. The motion also included suggesting to the City of Altoona that they gift the speeder to AHSI or it will be given back to them. Don will send out details as he gets them as the lease expires 12/31/2025.

Calendar Update:

All 24 ad spaces have been sold. Pages are all set and insert is being worked on which will include a donation form. Discussion was had about George Woodington pics, Vicki Iverson will confirm details for page in calendar.

Additional Business:

*Mark Quam will send out thank you letters for all donations received which will include the donated dollar amount; these can then be used as tax forms

*Don Winrich will work directly with Becky of Altoona Lions Club on all Santa in the Park details. It was agreed to donate the ice cream cups we have to the Lions Club to be used when they have Santa in the Park at the museum.

*Lee Lundgren, Roger Rasmussen and Mark Quam (nominating committee) are working on 2026 slate. Dawn Severson will not run for another term on the board, Don Winrich will run for a board term but will not run for president, Don Winrich offered to take the treasurer position if no other volunteers

*Vicki Iverson will send email to schools asking for student involvement

Lee Lundgren moved to adjourn the meeting, Karen McCoury second motion. Meeting adjourned.

Respectfully submitted,
Karen (Sloat) McCoury
11/21/2025

